

APPLICATION TO OPERATE A VEHICLE ON THE AIRSIDE OF THE REGINA AIRPORT

FILE

FOR OFFICE USE
ONLY



DATE:

DD

MM

YY

APPLICANT - PLEASE PRINT

NAME

HAVE YOU EVER
BEEN DENIED AN
AVOP?

HAVE YOU
APPLIED
FOR AN AVOP
FROM YQR IN
THE PAST?

AVOP
RENEWAL
ONLY

YES NO

YES NO

ADDRESS

TELEPHONE:

HOME

WORK

RESTRICTED AREA IDENTIFICATION CARD (RAIC)

NUMBER

COMPANY

TEMPORARY PERMANENT

DRIVERS LICENSE #

CLASS

PROVINCE

ENDORSEMENTS

RADIO TELEPHONE #

I hereby certify that, to the best of my knowledge, all of the information provided above is correct.

Signature: _____ Date: ____/____/____
DD MM YY

EMPLOYERS STATEMENT - PLEASE PRINT

COMPANY NAME:

MAILING
ADDRESS

TELEPHONE:

WEB SITE
ADDRESS
(F RELEVANT)

E-MAIL

FAX

An Airside Operators Permit is required for the above named person to perform the duties of their assigned position.

NAME OF AUTHORIZED COMPANY REPRESENTATIVE (Print)

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: _____ DATE ____/____/____
DD MM YY

TYPE OF PERMIT REQUESTED

FOR RAA USE ONLY:

D/A D/A/T D

APPLICATION: ACCEPTED OR REJECTED

SIGNATURE:

DATE:

The process to be followed for an applicant applying for the first time as well as an individual applying for renewal is:

1. Initial or first time applicant: both the applicant and employer portions must be completed.
2. For a renewal only the applicant portion must be completed.
3. Return the completed form to the security office. The RAA review's all applications and will reject any application it deems to be without merit.
4. Applicants bring the RAA accepted and signed application form to the RAA Firehall where a photocopy of their valid driver's license and Radio Telephone Operators Certificate (if applicable) will be taken and a file started. They will then be provided with a self study training manual for the AVOP permit requested.
5. The applicants employer is required to ensure that employees are trained in all aspects of airside operations as applies to airside vehicle operations and must further ensure that employees have a clear understanding of the Regina Airport's - Airport Traffic Directives for the permit requested before attempting testing.
6. When ready the applicant makes an appointment with the Fire Department (761-7553) for theory and practical testing.
7. If successful, the applicant is provided with a letter which is taken to the security office where the appropriate permit type will be added to their RAIC.

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