



May 2015

Attention: Airport Operators

Re: Final Rates and Fees adjustments – Effective August 1, 2015

We have now concluded the consultation process with the Airline Consultative Committee (ACC); as a result Regina Airport Authority Inc. (RAA) is communicating final rates and fees changes to take effect August 1, 2015.

These fee changes have been established in order to establish base fee recoveries for expanding infrastructure and ongoing annual maintenance.

We have also taken a broad approach in the establishment of our fee structure to ensure that all operators contribute proportionately in the cost recoveries.

Upon completion of Apron 4 reconstruction currently underway, on the commercial hangar line, fees for apron 4 aircraft parking will be re-introduced effective November 1, 2015. Additionally, and at the same time, fuel concession fees will be increased.

We have attached a summary and the final revised fee schedule with our “Notice to Carriers”. We will be posting these details to our website (www.yqr.ca).

RAA prides itself on being a low cost airport and will continue to look for opportunities to enhance efficiency and our overall performance so we can remain a low cost operation sustainable into the future.

Thank you.

A handwritten signature in black ink, appearing to read 'Derrick B. Thue', written over a horizontal line.

Derrick B. Thue CPA, CMA, CA
VP Administration and CFO

A handwritten signature in black ink, appearing to read 'Richmond Graham', written over a horizontal line.

Richmond Graham MBA, P.Eng.
President and CEO

AERONAUTICAL RATES AND FEES CHANGES

Landing Fees:

All landing fees are assessed against jet or turboprop aircraft at a rate of 1000 kgs or fraction thereof. **Effective August 1, 2015 there will be a 10% increase in the Landing Fee rate schedule as indicated below. The new rates are as follows:**

Minimum flight landing charge for non-airline jet or turboprop engine: **\$17.35** (old \$15.75).

<i>Weight Category</i>	<i>Charge per 1,000 kg</i>
0 – 15,000 kg	\$4.47 (old \$4.07)
15,001 – 45,000 kg	\$5.63 (old \$5.12)
Over 45,001kg	\$6.73 (old \$6.12)

General Terminal Fees:

General terminal fees are a per arrival charge for using the air terminal facility **and for the use of a loading bridge and apron parking area for a period not to exceed 90 minutes**. An additional Border Clearance Fee is charged to all non-domestic arrivals for using the dedicated Customs area. Both domestic and international fees are based on the seating capacity of the aircraft as illustrated below. **Effective August 1, 2015 the previous Loading Bridge Fee has been rolled into the General Terminal Fee and effective August 1, 2015, both the Domestic and International General Terminal Fees will be increased by 3% (the transfer of the bridge fee into General Terminal Fee equates to \$0.80/per seat). The new rates are as follows:**

<i>A/C Passenger Seating Capacity</i>	<i>Charge per Seat</i>	
	<i>Domestic</i>	<i>International</i>
0 – 36 Seats	\$2.41 (old \$1.56)	\$4.52 (old \$3.61)
Over 36 Seats	\$2.73 (old \$1.86)	\$5.59 (old \$4.64)

Aircraft Parking Fees:

APRON 1 and APRON 2 Locations: Aircraft parking fees are assessed based on aircraft weight and on length of stay. No minimum stay is required. Monthly maximums are applicable to aircraft up to 5,000 kg. Aircraft arriving that depart within the allotted 90 minute connection time will not be assessed a parking charge. For clarity, parking fees for Apron 2 will be applied the day charge where parked 90 minutes or longer. **Effective August 1, 2015, the previous Loading Bridge Fee for overnighting aircraft has been rolled into the Aircraft Parking Fee as indicated on the following page:**

The rates are as follows:

<i>Weight Category</i>	<i>Charge per day</i>
0 – 15,000 kg	\$15.00 (old \$15.00)
15,001 – 45,000 kg	\$35.00 (old \$35.00)
Over 45,001kg	\$55.00 (old \$55.00)



SCHEDULE OF AERONAUTICAL RATES AND FEES

Effective August 1, 2015

Landing Fees	
All fees are charged per 1000 kg or portion thereof, and are based on the Maximum Take Off Weight of each jet, turboprop or rotary wing aircraft landing at YQR. There is no difference between domestic or international flights. <i>*Minimum landing fee is \$17.35</i>	
Weight Category	Charge per 1,000 kg
0 - 15,000 kg	\$4.47
15,001 - 45,000 kg	\$5.63
over 45,001 kg	\$6.73

Third Party Ground Handling	
License Fees	\$2,000 / annum
Equipment Fees	
- Motorized Vehicles/Equipment	\$100 / annum
- Non-motorized Vehicles/Equipment	\$36 / annum

Glycol Recovery
RAA will recover costs from the airlines for glycol disposal, subject to a 25% administration fee. The recovery will be billed monthly on a seasonal basis.

General Terminal Fees		
Domestic Flight means a flight between two points in Canada; International flight means a flight between a point outside Canada and a point inside Canada.		
Aircraft Passenger Seating Capacity	Charge per Seat	
	Domestic	International
0 - 36 Seats	\$2.41	\$4.52
over 36 Seats	\$2.73	\$5.59

Airport Infrastructure Levy (AIL)
Applicable to all jet and turboprop aircraft whose operation is currently exempt from airport improvement fees. This fee will be assessed at \$0.75 / 1,000 kg per landed aircraft.

ERS Coverage
Fee: \$300 per hour
A fee will be charged for the provision of Emergency Response Services after scheduled hours. The charge will be allocated among all carriers operating within the same period.

Policing Security Fee	Current Rate: \$0.00
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Aircraft Parking Fees (Apron 1 & 2 Locations)	
Itinerant parking fees are charged on all aircraft parked for periods of 90 minutes or more. Parking for more than six hours but less than 24 hours is counted as one day.	
Weight Category	Charge
0 - 15,000 kg	\$15 / day
15,001 - 45,000 kg	\$35 / day
over 45,001 kg	\$55 / day

Fuel Concession Fees	
Aviation Gas	10 cents per litre
Crankcase Oils / Lubricants	1.6 cents per litre

International Waste Recovery
RAA will cost recover from airlines on a monthly basis for international waste disposal based on the published flight schedule at \$0.21 per landed seat on each international flight. Upon conclusion of the operating season RAA will issue an adjustment billing reflecting any variances resulting from actual activities

Lavatory Dumping Fee: \$100 - \$200 / month dependant upon the # of users
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Airport Improvement Fee (AIF)
Passengers departing from Regina International Airport via commercial aircraft are required to pay an Airport Improvement Fee of \$20.00 per person for inter-provincial, transborder or international flights; and \$5.00 per person for intra-provincial flights. This fee is collected by the respective airline at the time of ticket purchase and must be remitted to RAA monthly. Passengers exempt from paying the AIF are infants under 2 for whom no ticket was purchased, airline employees travelling on business, customers travelling on passes or travel documents with discount codes, and passengers continuing a journey: (i) less than 4 hours after arrival at the Airport for domestic or transborder itineraries, and (ii) less than 24 hours after arrival at the Airport for international itineraries.



SCHEDULE OF AERONAUTICAL RATES AND FEES

Effective November 1, 2015

Apron 4 - Commercial Hangar Line			
Aircraft parking fees are assessed based on aircraft weight and on length of stay. This new surface with tie down capabilities will generate a daily fee for all aircraft parking in excess of six (6) hours through a revived parking fee structure. Monthly and Annual Maximums will be made available for aircraft up to 5,000 kg (only). Note: Monthly and annual aircraft parking fees are dependent upon availability and location.			
Weight Category	Day	Charge per	
		Month	Annum
0 - 5,000 kg	\$7.50	\$200.00	\$2,000.00
5,001 - 15,000 max	\$15.00	N/A	N/A
*Airport determines access over 5,000 kg			

Air Terminal Building Fees	
Exclusive Space Rental Rates	
Type of Space	Rate per M² per annum
Premium Office	\$450
Baggage Claim Counter	\$350
General Office	\$325
Baggage Claim Storage	\$275
Main Floor Industrial	\$275
Basement (Finished)	\$275
Basement (Unfinished)	\$200
Car Rental Counter	\$400
Car Rental Office	\$300
Car Rental Corridor - Common	\$150
Common Use Space Fees	
Regular Scheduled Carriers:	
CUTE/CUSS/CUPPS Fixed Fee	\$800.00 per month per carrier
CUTE/CUSS/CUPPS Support Services	\$0.70 per seat on each departing aircraft
Baggage Makeup Area	\$0.55 per seat on each departing aircraft
Common Use Space Fees	
Charter Carriers:	
CUTE/CUSS/CUPPS Fixed & Support Svces.	\$0.80 per seat on each departing aircraft
Check-In Software Fee	\$0.40 per seat on each departing aircraft
Baggage Makeup Area	\$0.55 per seat on each departing aircraft

Tour Operators' Counter	\$500 per season (max. 6 months)
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Electrical plug-ins for Ramp Equipment:	\$40 / month
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Commercial Airport Filming	
All filming activity is co-ordinated by the Manager Airport Operations, and all affected persons / departments are advised accordingly.	
Filming in the ATB	\$100 / hour
Security / Escort Services	\$40 / hour
RAA Trades Personnel / Equipment	current cost recovery rates
A Location Permit must be executed. A non-refundable deposit of \$250 is required, however it will be applied towards the total charges.	



SCHEDULE OF RATES AND FEES

Effective January 1, 2015

Administration Fees

Reproduction costs for copies of leases / documents will carry a minimum charge of \$25. Legal and administration costs incurred by RAA to assign or transfer all or any portion of a lease will be recovered from the Tenant.

Cost Recovery - General

Where RAA has paid for an item and/or provided a service to a Tenant, RAA will assess a flat administration fee of \$50.00 for each recovery billing. RAA reserves the right to apply additional administration fees for the provision of services beyond the normal scope of responsibility of RAA. Such circumstances include fuel spills and other special services requested by the Tenant. Where property is damaged but not reported by the Tenant in accordance with appropriate procedures, RAA will assess additional administration fees.

Customer Facility Charge

CFC of \$5.50 per Transaction Day (24-hour period or fraction thereof) on all airport vehicle rental agreements, to a maximum of 7 transaction days per agreement.

Public Parking Fees (includes GST)

Short Term Parking:

* *Maximum parking of 2 hours*

\$2.00 for each half hour or portion thereof to max. 2 hours

* **Rates double after 2 hours**

Long Term Parking:

1st hour or part thereof

\$4

Each additional hour or part thereof

\$2

Maximum per 24-hour period

\$15

Employee Parking Fees

Monthly rate per stall / employee

\$25

Charge for replacement of lost card

\$25

* *Note: electrical plug-ins are available for **block heaters only** at temperatures below -12 degrees C. Every effort is made to ensure plug-ins are functioning; however, RAA is not responsible in the event of failure due to circuit overload.*

Other Vehicle Licence Fees

Courier Licence Fee:

\$400 / annum

Ground Transportation Licence Fee:

\$600 / annum

Late Payment Charges

Payment of all invoices for services rendered is due within 30 days of the invoice date. Late payment charges of 1% per month, (12% per annum) will apply to all outstanding invoices.

Restricted Area Identification Card (RAIC) Fee:

TBD



SCHEDULE OF RATES AND FEES

Effective August 1, 2015

Aircraft Type	Weight (kg.)	Landing Fee	Seating Capacity	Domestic Terminal Fees 01-Aug-15	International Terminal Fees 01-Aug-15	Parking Fees Daily
A310	164,000	1103.72	210	573.30	1173.90	55.00
A319	76,000	511.48	124	338.52	693.16	55.00
A320	77,000	518.21	150	409.50	838.50	55.00
B1900	8,000	35.76	21	50.61	94.92	15.00
B737-200	53,000	356.69	125	341.25	698.75	55.00
B737-600	56,000	376.88	108	294.84	603.72	55.00
B737-700	71,000	477.83	128	349.44	715.52	55.00
B757	109,000	733.57	233	636.09	1302.47	55.00
CRJ2	24,000	135.12	50	136.50	279.50	35.00
CRJ7	35,000	197.05	70	191.10	391.30	35.00
DH8-1	16,000	90.08	37	101.01	206.83	35.00
DH8-3	20,000	112.60	52	141.96	290.68	35.00
E170	34,000	191.42	78	212.94	436.02	35.00
E190	45,000	253.35	106	289.38	592.54	35.00
JS31	7,000	31.29	20	48.20	90.40	15.00

Note: **Sample aircraft only.** Seating configuration and weight will vary from airline to airline.